

**ARTS LIBRARIES SOCIETY/AUSTRALIA & NEW ZEALAND (ARLIS/ANZ)
ANNUAL GENERAL MEETING
MINUTES**

16th October 2009, 1 p.m. to 3 p.m., Boardroom, National Portrait Gallery, Canberra.

1. Attendance

Joye Volker	National Gallery of Australia (President/Chair)
Cheryl Stevens	Queensland College of Art Library, GU (Secretary)
Vicki Marsh	National Gallery of Australia (Treasurer)
Sonja Barfoed	Australian Federal Police Library
Margaret Blackmore	University of New South Wales Library
Janette Condon	Private benefactor
Linda Groom	National Library of Australia
Sue O'Neill	previously National Library of Australia
Michael Proud	National Library of Australia
Erica Ryan	National Library of Australia
Margaret Shaw	National Portrait Gallery
Richard Stone	National Library of Australia

Apologies were also received via email and at the meeting from 12 members of the Society.

2. Minutes of previous AGM

Linda Groom moved that the AGM minutes of 10th October 2008 be accepted. Vicki Marsh seconded. Motion carried.

3. Business arising from minutes 2008

The President stated that any business arising should be covered in the reports and resulting discussions of agenda items.

4. Reports

National President's Report – Joye Volker

Joye tabled and summarised her President's report. Upon the resignation of Ellen Thompson, Joye agreed to act as Interim President until 2010 Conference and AGM when a Victorian member may be able to take on the Presidency. No Online Resources Grants or Travel Awards have been granted. The ARLIS website continues to be a strong forum but it is unclear who are the Chapter Chairs. ANU remains the host of the ARLIS/ANZ discussion list and Joye recommends that we continue to use ANU as the host until they ask ARLIS to move or Joye retires. The ARLIS/ANZ Journal was last published in September as the December 2007 and June 2008 issue No. 64. The Journal Editor has had difficulty producing the current journal December/January 2008 issue No. 65 but is expected to do so by the end of October. Lastly, for service to the development of art libraries in Australia, Mrs

Margaret (Meg) Taylor was awarded the Medal (OAM) of the Order of Australia in the General Division 2009.

Arising out of the President's report, the following motion was carried and actions generated:

Linda Groom moved that calls for Online Resources Grants be temporarily suspended and be reconsidered by the next 2010 National Executive. Seconded Margaret Shaw.

Joye to follow up issue of Chapter Chairs on website and that, where no Chairperson exists, a contact person for the State/Territory is listed so that information can be passed along to members.

On the membership form new members will be given a choice to be added to the ARLIS/ANZ discussion list to ensure that they are able to post to the list and access the archives.

On behalf of the Society, Joye to send a letter of congratulations to OAM recipient Meg Taylor.

National Treasurer's Report – Vicki Marsh

The report was tabled. Vicki took over the Treasurer's role in February 2009 and a vote of thanks was given to Pamela Martin for her support in her previous role as National Treasurer. Vicki summarised that the ARLIS/ANZ National Executive account, when signatories were transferred from Queensland to Canberra in February 2009, showed a balance of \$23,725.37. At end of 2008/2009 financial year, the balance was \$25,872.88 and at 1st October \$25,341.68. Present membership of the Society is 128, with 57 institutional and 71 personal members.

Arising out of an Executive meeting held in Queensland on 13/2/09, Vicki moved that \$6,000 sitting in an ACT bank account be transferred to the National Executive account. This was seconded by Margaret Shaw and the motion was carried.

Vicki also holds Treasurer Reports from New Zealand and also from some of the Chapters.

Richard Stone moved that the National Treasurer's report be accepted. Seconded by Erica Ryan. Motion carried.

Website Report – Kelly McKeon

Kelly McKeon's report was tabled and accepted. 2009 has been a time of consolidation for the ARLIS/ANZ website. The original programmer from the QUT student design project is still available to assist with technical issues. The site is still growing with an increase from 100 a year ago to 180 registered site users. Kelly reminded members of the potential for areas of the site which could be further utilised, such as the wiki, and welcomed any interested members to contribute to building, maintaining and editing the site.

Actions arising from Website report:

Contact Kelly if want to contribute to website.

Joye recommends that all members register themselves on the website and post a personal or professional photograph.

A formal vote of thanks was given to Kelly McKeon for her continuing excellent work as Website Manager.

Discussion List Report – Joye Volker

Joye reported that the discussion list membership has risen from 198 to 230, an increase of 16% in one year. However, only 120 of these are financial members of ARLIS. The number of posts for the year was 147 with an average of 12.25 per month. The most popular posting topic on the list was for the NGA duplicates list. The ANU has continued to host the discussion list with an external list manager.

An action arising out of the report was to send out an email on the discussion list that the Executive Committee is reviewing the list. Those who are not financial members of ARLIS will be invited to join up and enjoy such benefits as: fun events, visits to gallery exhibitions, discounted attendance at conferences, inexpensive membership fees, information and resource sharing forum. Also remind new members that, if join up now, membership will not need to be renewed until 2011.

There followed a brief discussion about whether membership fees of \$33 personal and \$55 institutional should be increased. The members present decided that fees should remain as is because of the delayed publication of the journal.

The report was accepted.

Journal Editor Report – Paige Luff

There was no formal report tabled but, as mentioned previously, Paige has indicated that issue 65 should be available by the end of October.

Lengthy discussion then ensued about the future of the print ARLIS/ANZ Journal. A formal motion was finally moved by Linda Groom that issue No. 65 be the final issue of the ARLIS/ANZ print journal and that the Society publish an online version in future. This motion was seconded by Michael Proud and it was carried unanimously.

Comments to note arising out of this motion are:

- only registered ARLIS/ANZ members can post an article to the website;
- articles will be open access, i.e. anyone can read them for free;
- if not passworded, then Google will be able to retrieve articles;
- have small editorial Committee to peer review articles;
- have note as in DAAO where some articles are peer reviewed and some are not or are in progress;

- ARLIS/ANZ reserves the right to take down any article that does not meet editorial standards;
- any member who uploads an article must sign a Creative Commons licence;
- potential loss from possible cancellations of corporate memberships is 57 x \$55 = \$3135 plus \$60 annual CAL payment minus the printing costs of the journal plus postage equals \$700-\$800; but personal memberships arising out of corporate cancellations may increase.

Actions arising out of the formal motion are:

Linda Groom to contact Kelly McKeon about CC licence and also about how to progress the process of peer reviewing online journal articles.

Vicki Marsh to formally notify corporate members and/or their subscription agents that No. 65 will be the final printed issue of the ARLIS/ANZ Journal. This could be done by inserting a notice to this effect in the No. 65 issue and when the membership renewals are sent out in December for 2010.

Vicki Marsh to also notify APAIS (RMIT's Informat service) that articles from the printed journal issues will no longer require indexing.

A formal vote of thanks was extended to Paige Luff for her role, in trying circumstances, as Journal Editor.

Awards Committee Report

Nil to report.

Chapter Reports

Chapter reports were tabled and will be made available on the ARLIS/ANZ website.

5. ARLIS/ANZ Executive and Committee

The role of Journal Editor no longer exists but the Society may need an Online Journal Editor.

6. Next Conference 2010

As a result of the cancellation of the IFLA Conference in Brisbane in 2010, ALIA is planning a substitute mini conference in early September 2010 with an afternoon on the Thursday of day 1 allocated to Art Libraries. The IFLA Conference now to be located in Sweden will be held at approximately the same time. Joye proposed that ARLIS consider three plans re the next conference viz.:

Plan A - ARLIS be part of the ALIA mini conference in Brisbane;

Plan B - ARLIS plan its own conference in Darwin (proposal from Andrea McKey, Museum & Art Gallery of N.T.);

Plan C – no conference be held in 2010.

After a lengthy discussion, specifically concerning Plan B, Margaret Shaw moved that the next ARLIS/ANZ Conference be held in Darwin in 2010. Richard Stone seconded the motion and it was carried unanimously.

Comments to note arising out of this motion are:

- Museums Australia Conference due to be held from 28/9 to 2/10 in Melbourne in 2010;
- Andrea to decide on dates for ARLIS Conference taking into consideration her Churchill Fellowship overseas trip in July/August, and IFLA, ALIA, and Museums Australia conferences, their dates and the weather in Darwin;
- theme and topics for conference presentations and visits to include Bill and Melinda Gates Foundation award to Northern Territory Library to preserve the heritage of indigenous Australians and photographic resources in Darwin;
- inform ALIA and IFLA about ARLIS Conference;
- Joye suggested that the Travel Awards Committee consider recommending several smaller awards at \$300 each for attendance at the Darwin conference;
- Conference team volunteers:
 - Conference Coordinator – Joye Volker
 - Local Coordinator – Andrea McKey
 - Program Coordinators – Margaret Blackmore, Margaret Shaw and Janette Condon
 - Financial Manager (budget and registrations) – Vicki Marsh
 - Satchels and Sponsorships – Linda Groom
 - Accommodation – Michael Proud
 - Tours – Joye Volker
 - AGM – Cheryl Stevens

Other Business

Cheryl indicated that she has begun the task of documenting the National Secretary's procedures.

As there was no Other Business, the President declared the meeting closed at 3 p.m.