

**ARTS LIBRARIES SOCIETY/AUSTRALIA & NEW ZEALAND (ARLIS/ANZ)
ANNUAL GENERAL MEETING
MINUTES**

10th October 2008, 1 p.m. to 2 p.m., Auditorium 2, State Library of Queensland, Brisbane.

1. Attendance

Ellen Thompson	Queensland University of Technology Library (President/Chair)
Cheryl Stevens	Queensland College of Art Library, GU (Secretary)
Pamela Martin	Logan Central Library (Treasurer)
Vivienne Armati	University of Southern Qld Library
Georgina Binns	Victorian College of the Arts Library
Margaret Blackmore	College of Fine Art Library
Jennifer Brasher	Queensland College of Art Library, GU
Michele Burton	AFTRS Library
Beth Chalmers	University of Tasmania Library
Margie Clark	Queensland College of Art Library, GU
Christene Clarke	State Library of Queensland
Pip Crowther	Queensland University of Technology Library
Luke Doyle	National Gallery of Victoria
Amanda Gardner	Queensland Art Gallery Research Library
Linda Groom	National Library of Australia
Judy Gunning	Queensland Art Gallery Research Library
Michelle Head	Library Museum Albury City
Helen Hyland	National Gallery of Australia Research Library
Tom Irwin	University of Auckland Library
Kerri Klump	Australian Broadcasting Commission
Paige Luff	State Library of W.A. and University of W.A.
Vicki Marsh	National Gallery of Australia Research Library
Kelly McKeon	National Art School
Andrea McKey	Museum & Art Gallery of N.T.
Judy Nolan	Monash University Library
Cathy Pemble-Smith	Queensland Art Gallery Research Library
Barbara Rendall	Sydney Institute of TAFE, Design Centre Library
Naomi Rickersey	National Art School Library
Shannon Robinson	Queensland University of Technology Library
Luisa Rossitto	Queensland University of Technology Library
Jessemyn Schippers	National Gallery of Victoria
Susan Schmocker	Art Gallery of New South Wales Research Library
Alice Steiner	Queensland University of Technology Library

Joye Volker
Jin Wittington

National Gallery of Australia Research Library
Art Gallery of South Australia Research Library

2. Minutes of previous AGM

Linda Groom moved that the AGM minutes of 22 September 2006 be accepted; Kelly McKeon seconded. Motion carried.

3. Business arising from minutes 2006

The President stated that any business arising should be covered in the reports and resulting discussions of agenda items.

4. Reports

National President's Report - Ellen Thompson

Ellen tabled and summarised her President's report. ARLIS/ANZ has had a successful year with the redevelopment of its website. Many thanks to Kelly McKeon for her contribution to this project. The Online Resources Grants initiative was not progressed during 2007 or 2008 but it should be made a matter of priority for the next National Executive. The President visited Sydney in 2007 and met with the Web Manager to discuss the website redevelopment project, and also with other members of the NSW Chapter. Her attendance at the ALIA Bicentennial conference in Alice Springs enabled her to meet with Arlis members amongst the delegates and also promote the new website blogging and discussion forum functionalities as additional avenues of communication, alongside the existing e-list.

Christene Clark moved that the President's report be accepted. Seconded by Joye Volker. Motion carried.

2008 Conference Report – Ellen Thompson

Ellen reported that, at the time of writing, there were 54 delegates, 6 additional invited speakers and 4 sponsor representatives in attendance, making a total of 64 people at the conference and associated social events. The State Library of Queensland generously donated the use of Auditorium 2 and the Queensland Terrace for the conference. Likewise, Dell Gallery donated the use of their space and staff as the venue for the Welcome Drinks function. Boireann Wines donated bottles of Queensland wine as speaker's gifts. \$2200 was raised through corporate sponsorship, and additional in-kind sponsorship totalled approximately \$750. The Conference also received indirect support from the employing institutions of Queensland ARLIS/ANZ members. Outgoing expenses for the conference have been considerable and, in summary, a small loss is expected. Ellen said that the Queensland Chapter enjoyed the experience of organizing the conference, although she suggested that the task could be shared amongst a wider

group of people, beyond the membership of any one Chapter. She also suggested that documentation and reusable resources generated be made easily accessible to each subsequent organizers.

National Treasurer's Report – Pamela Martin

Pamela Martin tabled the report and summarised that the National Executive account had experienced a loss of \$2059.29 at the end of the 2007 financial year and a profit of \$2823.08 at the end of 30/6/08. The current assets show a healthy balance of \$27451.85 as at 30/6/08 and as of October 1st there is \$29034.33 in the society's bank account. Present membership of the society is 130, with 59 institutional (compared to 53 in 2007) and 71 personal (compared to 68 in 2007).

Pamela also holds updated 2007 and 2008 Treasurer reports from some of the Chapters.

Barbara Rendall moved that the National Treasurer's report be accepted. Seconded by Linda Groom. Motion carried.

4.4 Website report – Kelly McKeon

Kelly McKeon tabled a report and confirmed that the hosting of the website was moved from the ANU to QUT in early 2007. At the same time Arlis purchased our very own domain name and moved the site to the new URL <http://www.arlis.org.au>. Then began a vision to redevelop the website using Communications Design students in the Creative Industries Faculty of QUT. The new site was launched in early 2008 and the web team began using affordable independent hosting so that the website would no longer be dependent on our employer institutions. Further detail on the project is available from the ALIA Dreaming 08 Biennial Conference paper "[M is for Meeting Places: the Arts Libraries Society of Australia and New Zealand Builds a Virtual Web 2.0 'Clubhouse'](#)" or the article "A Web 2.0 vision, Web 2.0 project management and real-world student learning in a website redevelopment project" in an upcoming special issue of the Australian Library Journal.

4.5 Discussion List report – Joye Volker

Joye Volker reported that the discussion list membership has risen from 177 to 198 members since the last AGM in 2006, a rise of 11.86% and a rise of 17% since 2004. In July 2008, the intention was for the discussion list to be transferred and hosted with the new website in Queensland. However, technical problems have not been resolved and other avenues for hosting the list must be explored as a priority.

The meeting decided that the Website Manager, Kelly McKeon, should investigate hosting options, including Google Groups.

4.6 Journal Editor report – Paige Luff

Paige Luff reported that she stepped in as interim Journal Editor upon the resignation from the position of Bill Hood in New Zealand. While the June 2008 issue was late in being published, it has now been sent out to all society members. Paige has visions of using Adobe InDesign software to produce future issues of the ARLIS/ANZ Journal along the lines of unMagazine in Melbourne. Formats could include print plus an electronic version uploaded to the new website. It might be that a new artist could design the cover of each new issue of the journal. Paige also intends to write up a “Notes to Authors” and a 3-4 page Style Guide for the journal.

The meeting agreed that it was pleased to support Paige in investigating these ideas for the journal.

4.7 Awards Committee report – Paige Luff

Paige Luff reported that she will be stepping down from the Awards Committee after this year to concentrate on her Editor’s role. Paige was also pleased to announce that Kelly McKeon was the 2008 recipient of the ARLIS/ANZ Travel Award. Kelly presented a paper on behalf of Arlis at the ALIA Dreaming 08 Conference in Alice Springs (see details above of paper under 4.4) and the Travel Award helped her with travel and accommodation expenses.

4.8 Chapter reports

Chapter reports were tabled and will be made available on the Arlis/ANZ website.

5. Arlis/ANZ Archives

There are currently 14 boxes of the society’s archives which have been indexed by Libraries Australia.

6. Online Resources Grants

Ellen spoke about this agenda item in 4.1 above.

7. IFLA 2010 Conference to be held in Brisbane

As Art Libraries Section Standing Committee member of IFLA, Joye reported that there would be 4000 to 5000 IFLA delegates in Brisbane in 2010 for the 15th to 19th August conference. The Arlis part would mean involvement in two different sessions – on site session of four conference papers, and an off site afternoon session consisting of five papers. IFLA might call on Brisbane people to organize some receptions and also the off-site session. IFLA will organize the conference program. Margaret Shaw and Joye are planning a pre-conference to be held in Canberra prior to the 15th. The National Gallery of Art will host this pre-conference with National Library of Australia involvement.

8. Arlis Executive

All Executive Positions were declared vacant as from the end of 2008. Normally at the end of the year when a particular Chapter has organized the conference, the National Executive would be transferred along to another State whose responsibility it would be to organize the next conference. The IFLA conference to be held in 2010 in Brisbane clouds this issue and, with the retirement of Michael Watson, Victoria is not ready to take on the Executive at this stage. After much discussion about these issues, the following appointments were confirmed.

President: Ellen Thompson from QUT agreed to carry on as President until the end of 2010 as there were no nominations for this position. Appointment confirmed.

Treasurer: Viki Marsh from the National Gallery of Australia Research Library was nominated by Joye Volker and the appointment was confirmed.

Secretary: Cheryl Stevens from the Queensland College of Art agreed to carry on as Secretary until the end of 2010 as there were no nominations for this position. Appointment confirmed.

Website Manager: Kelly McKeon from the National Art School Library nominated again for this position and the appointment was confirmed. Luisa Rossitto will continue as Website Editor in a non-executive position.

Journal Editor: Paige Luff, SLWA/UWA, agreed to carry on as Journal Editor with a view to establishing an editorial team for support. Appointment confirmed.

Discussion List Manager: Joye Volker from the National Gallery of Australia Research Library agreed to carry on in this position until the e-list is transferred to a new host.

Other Committee Member: Linda Groom from the National Library of Australia agreed to carry on in this position. Appointment confirmed.

Awards Committee members: It was unknown at the meeting whether Nicola Woodhouse from New Zealand would continue in this position. Jennifer Brasher from the Queensland College of Art nominated for the vacated position and her appointment was confirmed.

After the above confirmations, the ongoing President stated that it is imperative that ARLIS/ANZ engage in a system of documenting internal business processes by tapping into the experience and knowledge of past presidents and present position holders in order to make it easier for members to take on these voluntary roles. A knowledge database/wiki should be a top priority for the National Executive in the next year.

9. Next Arlis Conference

As mentioned above in 8, Victoria is interested in regenerating the Victorian chapter of Arlis with a view to taking on the major National Executive positions and organizing the next conference for the society in 2012. Georgina Binns from the VCA is keen to make this happen. Otherwise New Zealand may be interested.

10. Other Business

As there was no Other Business (except the drawing of the lucky door prize), the Chair declared the meeting closed at 3 p.m.